

National Federation of Music Clubs Administration **NFMC Liability Request Form 2022-2023**

(for additional events attach separate sheets)

Event Name	Date of Event	Location of Event	Certificate Required	Event Fee \$

TOTAL:

General Information:

NFMC and its members are purchasing Liability Insurance only. This provides coverage to a third party for bodily injury or property damage the entity causes.

You must be a member in good standing to obtain insurance!

Deadline to submit requests: **August 15, 2022** for events September 1 – December 31, 2022

December 1, 2022 for events January 1 – August 31, 2023

Cost per event is **\$19**. Any events registered after the designated deadline will be **\$20** per event.

Cost per event having consecutive days is **\$22**.

An event on a single day but at multiple sites costs **\$19** per site.

No requests will be processed without an accurate venue name, address and date of event.

If an event requires a rider of an additional insured, give the exact language required.

Any changes requested after a certificate is issued will result in a \$5 change fee.

If you need to change an event date, and wait to inform NFMC until the original date has passed you will owe another full event fee. There is NO credit in that situation.

A certificate verifying insurance coverage is issued only to an event that requests it. Certificates will be sent to the state liability chair only.

Coverage is not guaranteed until payment is received and processed by NFMC Headquarters.

“No payment = No Insurance” **MAKE CHECKS PAYABLE TO NFMC.**

Return to: Linda Blessing 1266 NW 129 Drive, Newberry, FL. 32669 musicbless@aol.com